IN THE HIGH COURT OF JUDICATURE AT PATNA

TENDER NOTICE NO -01/2023-24 (Purchase Cell)

Sealed Tenders along with sample of articles (tabulated below) are invited in favour of Undersigned from bonafide and reputed registered Firms / Suppliers having requisite experience and Financial Capacity to execute the order for supply of Stationery, Miscellaneous, Electrical articles & Printed items (forms) for use of the Court for the financial year 2023-24 within three weeks from the date of Publication in the Newspaper. This advertisement can also be downloaded from the Website of Patna High Court: https://patnahighcourt.gov.in/.

Stationery Items

Sl. N.	Articles	Unit	Estimated quantity to be purchased
1.	Add Gel Pen (Achiever)/pc	each	200
2.	(Hitech) Pilot V5/V7 Luxor Pen/pc	each	100
3.	Add Gel Refill (NB/G-R 20)/pc	each	100
4.	Bodkin- (good quality)/pc	each	200
5.	Binding Thread REVO YARN 915 METER /roll	each Gola	50
6.	Correction Pen Faber Castell 7 ml/pc	each	50
7.	Cello Tape-(2" size) wonder 45 m/pc	each	100
8.	Green Lace (22"Long) 320 no/pc	each piece	200000
9.	Gum Tube Small (Fevi gum) 18ml -22 ml/pc	each tube	2000
10.	Gum Bottle 700 ml. (Camel/Kores)/pc	each bottle	50
11.	Heavy Duty Punching Machine (Two Holes),Veeto /wonders/pc	each	50
12.	H.B. Pencil (Apsara platinum) /pc	each	500
13.	Jetter refill Reynolds(Red & Blue) /pc	each	2000

14.	Jotter Refill (Blue & Red) Luxor sof touch/pc	each	As per requirement
15.	Jotter Holder Pen- Jumax	each	100
16.	Pin cushion Oddy MCD-01 (Magnetic)/pc	each	100
17.	Paper weight (Floral, Round-Glass)/pc	each	As per requirement
18.	Plastic pen stand two poke (Jemson) 1412 size 11.5 x 5 /set	each	As per requirement
19.	Pencil eraser, Natraj/pc	each	As per requirement
20.	Paper pin, (Oddy Pin – 100 gm.)/pkt	Each Pkt.	As per requirement
21.	Red & Blue Pencil, (Natraj)/pc	each	As per requirement
22.	Rubber stamp pad large,110mm x 69 mm /Faber Castell/pc	each	50
23.	Rubber Stamp Computerized Make Per Line	each	As per requirement
24.	One Hole Punching Machine (FP-20)	each	As per requirement
25.	two Hole Punching Machine (kangaroo DP- 52)	each	As per requirement
26.	Rubber Stamp Round	each	As per requirement
27.	Facsimile Signature Stamp	each	As per requirement
28.	Sutli thin/kg	Per kg.	100
29.	Office lac (sealing vax) Tender,/pkt	Each pkt.	As per requirement
30.	Sheep leather large/pc	each	As per requirement
31.	Steel Knife Emrald Eco (plastic handle)/pc	each	100
32.	Short Hand Pencil (Apsara)/pc	each	500
33.	Sketch Pen (Black) Luxor/pc	each	3000
34.	Scissors Oddy 7" Inch/pc	each	100
35.	Stapler Machine HP-45 Kangaroo/pc	each	100
36.	Stapler HD 10 D Kangaroo	each	200
37.	Staple Wire 24/6 ,Kangaroo	each	500
38.	Staple Wire 10 no. Kangaroo/pc	each Pkt.	2000

39.	Sponge with cap Oddy DM-02/pc	each Pkt.	200
40.	Tag (Machine Made) Per Thousand Superior Quality	each	As per requirement
41.	Azurlaid Paper (17" /27") (10.4kg)-Belarpur,Sirpur & J.K/ream	Per Ream	200
42.	Azurlaid Paper (17" /27") (14.1kg)-Belarpur, Sirpur & J.K/ream	Per Ream	200
43.	Brown Paper (36"/46") (28 kg.) Yash Brand/ream	Per Ream	15
44.	Binding Cloth Meena brand/meter	meter	300
45.	D.F.C. Paper (17"/27") white 8.6kg-Belarpur, Orient/ream	Per Ream	200
46.	Computer paper 75 GSM /Xerox/Spectrum-A/4 size/pkt	500 sheet/ Pkt.	5000
47.	Computer paper 75 GSM Xerox/Trust/Legal size/pkt	500 sheet/ Pkt.	500
48.	Pulp Board White/pc (22"X28", 10.4kg) Belarpur/Andhra/pc	each	As per requirement
49.	Rule Paper 8.6 Kg (17"/27") Belarpur/Orient/ream	Ream	15
50.	Short Hand Note Book -Milan (Lotus) 200 page/pc	piece	3000
51.	Straw Board (24 0Z)-White/pc	each	1200
52.	Type Carbon 503 (Black) - Kores /pkt	each	As per requirement
53.	Fax Roll – Oddy(210 mm. X 30 mtrs.)/roll	Roll	As per requirement
54.	Legal size computer paper J.K Max 67 GSM/pkt	500sheet / Pkt	500
55.	Flat File Board (24 OZ)/pc (14"/9.5")	each	30000
56.	Yellow File Cover (14"/10.5") with printing & inner lamination on thick board/pc	each	30000
57.	Red File Cover (14"/10.5") with printing & inner lamination on thick board/pc	each	40000
58.	White File Cover (14"/10.5") with printing & inner lamination on thick board/pc (Administrative File-Phc. Sch. X-21)	each	5000
59.	Brown envelope (size- 16" X 12") (39 kg.)/pc	each	10000
60.	Brown envelope (10" X 4½") (39 kg.) /pc	each	30000

61.	Plastic coated Yellow Envelope (11"x5") Pride 100 gsm/pc	each	1000
62.	Plastic coated Yellow Envelope (A4 Size) Pride 100 gsm/pc	each	1000
63.	Plastic coated Yellow Envelope (legal size)Pride 100 gsm/pc	each	1000
64.	White Envelope (11"x5") Pride diamond 100 gsm/pc	each	1000
65.	White Envelope (9"x4") Pride diamond 100 gsm/pc	each	1000
66.	Rorito Agro soft Gold Pen/pc	each	2500
67.	Royal executive/J.K Bond Paper 100 GSM 500 sheet/pkt	each pkt	50
68.	Adhesive sticker on hard glossy paper (19 cm x 6.5 c.m)/pc	each pc	100000
69.	Tracing Paper (Desmat) A/4 Size (210 x 297 mm) 90 Micron 250 sheets /pkt	each	As per requirement
70.	Pen Drive (16 GB)	each	100
71.	Pen Drive (32 GB)	each	100
72.	Extension Board socket with 5 meter long wire (Oreva)	each	100
73.	DVD with Cover Sony	each	As per requirement

Miscellaneous Items

SL No	Miscellaneous items	Unit	Quantity required to be purchased
1.	All out Machine with refill/pc	each	500
2.	All out refill/pc	each	1000
3.	Good Night Advance machine with refill/pc	each	1000
4.	Good Night Advance refill/pc	each	1000
5.	Appointment stand / Table calendar stand (Kebica)/pc	each	200
6.	AAA Battery /Eveready, Heavy Duty/pc	each	500
7.	AA Battery /Eveready, Heavy/pc	each	500
8.	Brasso liquid 90 ml. "RECKITT BEMCKISER"/pc	each	50

9.	Baygon 1ltr	Litre	As per requirement
10.	*Bleaching powder 1/2 kg, (White Hansa Brand)	each Pkt.	1200
11.	Broom stick (Long size yellow, Superior Quality)/kg	Kg	1000
12.	Cup and saucer (Bone China) Goldline/set	Set	As per requirement
13.	Call Bell (manual)/pc	each	As per requirement
14.	Cotton rope/bundle	each bundle	As per requirement
15.	Candle 100 gm (Thick)/pc	each	200
16.	Collin (Big size) 500ml/pc	each	500
17.	Dettol liquid Hand Wash (Skin care) 200 ml. /pc	each	1500
18.	Godrej liquid Hand Wash 300 ml/pc	each	As per requirement
19.	Pears liquid Hand Wash/pc	each	As per requirement
20.	Desk Calendar stand (OMEGA)/pc	each	As per requirement
21.	Desk Calendar refill 2020, Ajanta/pc	each	As per requirement
22.	Distilled Water 5 lit per pc	Litre	400
23.	Engagement pad 2021, Ajanta/pc	each	As per requirement
24.	Fridge Bottles Perlpet/pc	each	As per requirement
25.	Fevi stick (15 gm.)/pc	each	As per requirement
26.	Glass table pad (2 X 1.5 ft.- 5mm.) /pc	each	As per requirement

27.	Gunny cloth/metre (Good Quality)	meter	As per requirement
28.	Harpic (500 ml.) /pc	each	1000
29.	Hit Spray (200 ml.) /pc	each	2000
30.	Hand sanitizer (Dettol, 50 ml.)/pc	each	As per requirement
31.	Link lock 41/pc	each	100
32.	Link lock 21/pc	each	50
33.	Link lock A/3/pc	each	50
34.	Lifebuoy soap small/pc	each	As per requirement
35.	Lemon scented phenyl white good quality (500 ml.)/pc	each	500
36.	Laxman rekha/pc	each	450
37.	Lizol 500 ml/pc	each	1100
38.	Mysore Sandal Soap/pc	each	100
39.	Markin Thick (Good Quality) /meter	each	1000
40.	Match box (TEKKA / HOME Light) /pc	each	1950
41.	Marker pen (Highlighter)Faber castell/pc	each	1000
42.	Mosquito coil (Mortien) /pkt	each	As per requirement
43.	Naphthalene ball100gm. (Eagle Brand)//pkt	each	1000
44.	Odonil (50 gm.)/pc	each	1400
45.	Plastic mug cello 1½ Litre/pc	each	20

46.	Plastic bucket 18 ltr 'UNILITE'/ CELLO'/pc	each	30
47.	Plactic Jug good quality 3 liter/pc	each	700
48.	Glass tumbler YERA/pc	each	2500
49.	*Phenyl eagle 1 Litre/pc	each	500
50.	Pencil cutter 'Single Hole' "NATRAJ"/pc	each	200
51.	Paper napkin "BLOOM" or any other good quality /pc	each pkt.	950
52.	Plain/ Rulled note pad medium(1/6 size) Neel gagan/pc	each	50
53.	Plain note pad small (1/8 size) Neel Gagan 80 pages /pc	each	500
54.	Surf excel soap large (250 gm approx.) /pc	each	As per requirement
55.	*Room Freshner (200 ml Godrej/Ryan) /pc	each	1500
56.	Restick flag (ODDY 25x75 mm,4 colour) /pc	each Pkt	5000
57.	Ring Guard file (monaf)/pc	Each	100
58.	Red markin/meter	Each	200
59.	Red harpic/pc	Each	100
60.	Rubber date stamp/pc	each	20
61.	Rat killer (50 gm., Mortien)	each	100
62.	Spring index file yellow (Hard Board) /pc	each	500

63.	Soap case (Good quality)/pc	each	20
64.	Steel (coat) hanger/pc	each	100
65.	Surf excel Powder (Quick wash)1 kg	each Kg.	As per requirement
66.	L folder file plain (Solo, A/4 Size)/pc	each	2000
67.	L folder file (Balhar, No.-102 S) With printing of monogram of P. H. C./pc	each	5000
68.	Tea set 15 pieces Sets (Bone China, Gold Line)/set	each set	10
69.	Table cloth (1.5x1.5 Metre) Rexine Thick (good quality) /pc	each	50
70.	*Vim bar (310 gm approx) Large size /pc	each	500
71.	Wheel active 1 kg.	each	As per requirement
72.	Waste paper basket (Small) cello/pc	each	100
73.	Waste paper basket (Big) Cello/pc	each	100
74.	*Coaster with stand /set	each	20
75.	Towel (75x150 C.M.) SUPER ULTREX Bombay Dyeing/SPACES/PORTICO /pc	each	150
76.	Towel (75x150 C.M.)/pc SANTINO Bombay Dyeing/ SPACES/PORTICO /pc	each	25
77.	Towel (75x150 C.M.) TULIP Bombay Dyeing / SPACES/PORTICO /pc	each	As per requirement
78.	Ezee wash 200 g	each	As per requirement

79.	Surf Excel powder quick wash 500g	Each pkt	450
80.	Tide Plus surf 500g	Each pkt	450
81.	James Paper Clip Oddy 30 mm 100 pcs/pkt	each	450
82.	Marker Pen (Faber castell)/pc	each	450
83.	Rubber band 100 Gram pkts (Oddy)	each	450
84.	Duracell Ultra Alkaline Battery AA	each	1100
85.	Duracell Ultra Alkaline Battery Battery AAA	each	1100
86.	Vim Liquid 250 ml	each	900
87.	Sticky pad Mousetrap	each	500
88.	Wet wipes 25 wipes Vega/Any other reputed brand	each	500
89.	Dry wipes 100 pulls (10 Lite 2 ply)	each	450
90.	Kitchen Napkin Cloth Mandhania/other good quality	each	450
91.	Lipton Darjeeling Tea 250 g	each	450
92.	Lopchu Tea 250 g	each	450
93.	Scotch Brite (Steel Ball) 6 pcs pack	each	450
94.	Scotch brite sponge pack of 3 pcs	each	450
95.	Post It 3M flag	each pkt	As per requirement
96.	HB pencil 0.5mm with refill (Camelin)Model-Nouvel Mechanical	each	450

Electrical Items

SL No	Electrical Items	Unit	Quantity required to be purchased
1.	Electric Remote Call Bell Single Sound (A.C.) –CONA /pc	each	As per requirement
2.	Electric Remote Call Bell Single Sound (A.C.) –Anchor /pc	each	As per requirement
3.	Electric Remote Call Bell (Multiple Sound (D.C.) – CONA/pc	each	As per requirement
4.	Electric P.V.C. Tape/pc	each	50
5.	Tube Light (40 Watts) (White) (Four feet), Philips/pc	each	300
6.	Tube Light (20 Watts) (White) (Two feet), Philips/pc	each	As per requirement
7.	Table Lamp (Philips, Advantez) Superior quality	each	As per requirement
8.	Tube of Table Lamp – (9 Watts) – Philips /pc	each	As per requirement
9.	Tube of Table Lamp – (11 Watts) – Philips /pc	each	As per requirement
10.	Tube Light Slim (Yellow) – 36 Watts (Four feet), Philips /pc	each	As per requirement
11.	Tube Light Yellow (11 Watts) – (One feet)- Surya, Philips	each	As per requirement
12.	P.L. Tube 36watt, Philips/pc	each	As per requirement
13.	P.L. Tube 18 watt, Philips/pc	each	As per requirement
14.	Electric kettle Bajaj /Orient/pct	each	As per requirement
15.	Sodium Vapour Blub (250 Watts)- Philips/pc	each	As per requirement
16.	Sodium Vapour Blub (400 Watts)- Philips /pc	each	As per requirement
17.	Room Heater (Double Rod) Bajaj/pc	each	As per requirement
18.	40 watt Parawalia bulb Philips/pc	each	As per requirement
19.	18 watt L.E.D Surya/Philips	each	As per requirement

20.	LED 5 watt Havells	each	As per requirement
21.	LED 7 watt Havells	each	As per requirement
22.	LED 9 watt Havells	each	100
23.	LED 12 watt Havells	each	As per requirement
24.	LED 15 watt Havells	each	As per requirement
25.	LED 20 watt Havells	each	As per requirement
26.	LED 30 watt Havells	each	As per requirement
27.	LED 40 watt Havells	each	As per requirement

Printed Forms

Sl N.	Forms	Unit	Quantity required to be purchased
1.	Title page part I with laminated (Civil side) in white colour (P.H.C Sch. III-2)	each	As per requirement
2.	Title page part II (Civil side) in blue colour (P.H.C Sch. III-2A)	each	As per requirement
3.	Title page part III (civil side) in green colour (P.H.C Sch. III-2B)	each	As per requirement
4.	Table of contents (civil side) for part I (P.H.C Sch. III-3)	each	As per requirement
5.	Table of contents (civil side) for part II (P.H.C Sch. III-3A)	each	As per requirement
6.	Table of contents (civil side) for part III (P.H.C Sch. III-3B)	each	As per requirement
7.	Title page part I with laminated (criminal side) in white colour (P.H.C Sch. IV-3)	each	As per requirement
8.	Title page part II(criminal side) in blue colour (P.H.C Sch. IV-3A)	each	As per requirement
9.	Title page part III (criminal side) in green colour(P.H.C Sch. IV-3B)	each	As per requirement
10.	Table of contents (criminal side) for part I (P.H.C Sch. IV-15)	each	As per requirement
11.	Table of contents (Criminal side) for part II (P.H.C Sch. IV-15A)	each	As per requirement

12.	Table of contents (Criminal side) for part III (P.H.C Sch. IV-15B)	each	As per requirement
13.	Printing of Judgement paper (Logo of Patna High Court) with punched	Each thousand	500000

Terms & Conditions: -

(i) Tender will not be accepted without samples.

(ii) The material should be in good condition of specified specification having the original packing intact.

(iii) The rate quoted in the tender should be inclusive of all taxes.

(iv) No advance payment shall be made.

(v) The firms shall submit their bill in triplicate at the time of supply of materials.

(vi) The Court reserves the right to accept and reject any or all tenders including EMD and samples.

(vii) Attested copies of latest Income Tax return, Sale tax clearance Certificate, Sales tax Registration Certificate, GST Number and PAN be furnished along with the tender.

(viii) Payment will be made through Bank Account, not in Cash, after delivery and inspection of goods. In case any defect is found in any of the materials, the concerned firm shall replace it immediately free of cost.

(ix) EMD of Rs. 100000/- may be deposited in the form of Demand Draft from Nationalized/Scheduled bank drawn in favour of "The Registrar General, Patna High Court" payable at Patna. This has to be submitted offline i.e. physically to this office. Bidders are requested to write their name and full address at the back of the Demand draft submitted.

(x) Exemption of EMD: Firms registered with NSIC or the concerned department, Central Purchase Organization/State Purchase Organisation, is exempted from furnishing Earnest Money Deposit. Valid NSIC registered firms should produce documentary evidence i.e. NSIC Registration Certificate.

(xi) The tenders without Earnest Money Deposit/ Valid Registration Certificate will be summarily rejected.

(xii) The successful bidder shall supply the articles for a minimum period of one year on the approved rate which may be extended for a further period of one year, if agreed bilaterally.

(xiii) Colour & Essence of the items (Wherever applicable) may be exchanged as per requirement.

(xiv) Authorized dealers of Towels of brand Bombay Dyeing alongwith SPACES/PORTICO and other equivalent brands are required to submit their tender for item nos. - 75, 76 & 77 of miscellaneous items and they have to submit their dealership certificate with tender.

(xv) Forms (Total 12 types), Sl. no-1 to 12 mentioned above in "Printed Items" should be in prescribed colours. The TITLE PAGE – Part I (both civil side & criminal side) in white colour be laminated and printed on (Pulp board of 165 GSM) thick full scape paper, but Part II and Part-III be printed without lamination on same full scape paper (165 GSM) in blue colour and green colour respectively and rest of the forms will be printed on 60 G.S.M white full scape paper. The Firm will supply the said Printed forms with appropriate paper mentioned above.

(xvi) As far as Sl. No -13 of Printed Item is concerned, the rate is invited for Punching (two holes in left side) with printing - "PATNA HIGH COURT & LOGO OF NATIONAL EMBLEM" on Judgement paper only. The Office will supply the required paper to the Firms/ Press for printing and punching of judgement paper.

14-3-23

Officer on Special Duty
Patna High Court, Patna

पटना उच्च न्यायालय, पटना हेतु

स्टेशनरी/मिसलेनियस/विद्युत/मुद्रित सामाग्रियों के क्रय हेतु

निविदा आमंत्रण सूचना – 01/2023–24 (परचेज सेल)

अद्योहस्ताक्षरी द्वारा पटना उच्च न्यायालय, बेली रोड, पटना, बिहार स्थित कार्यालय में उपयोग हेतु वित्तीय वर्ष 2023–24 के लिए उत्कृष्ट कोटि के निम्नलिखित स्टेशनरी, मिसलेनियस, विद्युत सामाग्री, एवं मुद्रित सामाग्रियों के आपूर्ति हेतु, प्रकाशन के तीन सप्ताह के भीतर फर्म / सप्लायर्स डिस्ट्रीब्यूटर्स, जिन्हें कार्य सम्पादित करने का अनुभव हो एवं जिनकी आर्थिक स्थिति सुदृढ. हो, से मुहरबंद निविदा नमूने के साथ आमंत्रित किया जाता है।

विस्तृत जानकारी के लिए बेबसाइट "https://patnahighcourt.gov.in/" पर देखा जा सकता है।

Stationery Items

Sl. N.	Articles	Unit	Estimated quantity to be purchased
1.	Add Gel Pen (Achiever)/pc	each	200
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4.	Bodkin- (good quality)/pc	each	200
5.	Binding Thread REVO YARN 915 METER /roll	each Gola	50
6.	Correction Pen Faber Castell 7 ml/pc	each	50
7.	Cello Tape-(2" size) wonder 45 m/pc	each	100
8.	Green Lace (22"Long) 320 no/pc	each piece	200000
9.	Gum Tube Small (Fevi gum) 18ml -22 ml/pc	each tube	2000
10.	Gum Bottle 700 ml. (Camel/Kores)/pc	each bottle	50

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14.	Jotter Refill (Blue & Red) Luxor sof touch/pc	each	As per requirement
15.	Jotter Holder Pen- Jumax	each	100
16.	Pin cushion Oddy MCD-01 (Magnetic)/pc	each	100
17.	Paper weight (Floral, Round-Glass)/pc	each	As per requirement
18.	Plastic pen stand two poke (Jemson) 1412 size 11.5 x 5 /set	each	As per requirement
19.	Pencil eraser, Natraj/pc	each	As per requirement
20.	Paper pin, (Oddy Pin – 100 gm.)/pkt	Each Pkt.	As per requirement
21.	Red & Blue Pencil, (Natraj)/pc	each	As per requirement
22.	Rubber stamp pad large,110mm x 69 mm /Faber Castell/pc	each	50
23.	Rubber Stamp Computerized Make Per Line	each	As per requirement
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25.	two Hole Punching Machine (kangaroo DP- 52)	each	As per requirement
26.	Rubber Stamp Round	each	As per requirement
27.	Facsimile Signature Stamp	each	As per requirement
28.	Sutli thin/kg	Per kg.	100
29.	Office lac (sealing vax) Tender,/pkt	Each pkt.	As per requirement
30.	Sheep leather large/pc	each	As per requirement
31.	Steel Knife Emrald Eco (plastic handle)/pc	each	100
32.	Short Hand Pencil (Apsara)/pc	each	500

33.	Sketch Pen (Black) Luxor/pc	each	3000
34.	Scissors Oddy 7" Inch/pc	each	100
35.	Stapler Machine HP-45 Kangaroo/pc	each	100
36.	Stapler HD 10 D Kangaroo	each	200
37.	Staple Wire 24/6 ,Kangaroo	each	500
38.	Staple Wire 10 no. Kangaroo/pc	each Pkt.	2000
39.	Sponge with cap Oddy DM-02/pc	each Pkt.	200
40.	Tag (Machine Made) Per Thousand Superior Quality	each	100000
41.	Azurlaid Paper (17" /27") (10.4kg)-Belarpur,Sirpur & J.K/ream	Per Ream	200
42.	Azurlaid Paper (17" /27") (14.1kg)-Belarpur, Sirpur & J.K/ream	Per Ream	200
43.	Brown Paper (36"/46") (28 kg.) Yash Brand/ream	Per Ream	15
44.	Binding Cloth Meena brand/meter	meter	300
45.	D.F.C. Paper (17"/27") white 8.6kg-Belarpur, Orient/ream	Per Ream	200
46.	Computer paper 75 GSM /Xerox/Spectrum-A/4 size/pkt	500 sheet / Pkt.	5000
47.	Computer paper 75 GSM Xerox/Trust/Legal size/pkt	500 sheet/ Pkt.	500
48.	Pulp Board White/pc (22"X28", 10.4kg) Belarpur/Andhra/pc	each	5000
49.	Rule Paper 8.6 Kg (17"/27") Belarpur/Orient/ream	Ream	15
50.	Short Hand Note Book -Milan (Lotus) 200 page/pc	piece	3000
51.	Straw Board (24 0Z)-White/pc	each	1200
52.	Type Carbon 503 (Black) - Kores /pkt	each	As per requirement
53.	Fax Roll – Oddy(210 mm. X 30 mtrs.)/roll	Roll	As per requirement
54.	Legal size computer paper J.K Max 67 GSM/pkt	500sheet	500

		/ Pkt	
55.	Flat File Board (24 OZ)/pc (14"/9.5")	each	30000
56.	Yellow File Cover (14"/10.5") with printing & inner lamination on thick board/pc	each	30000
57.	Red File Cover (14"/10.5") with printing & inner lamination on thick board/pc	each	40000
58.	White File Cover (14"/10.5") with printing & inner lamination on thick board/pc (Administrative File-Phc. Sch. X-21)	each	5000
59.	Brown envelope (size- 16" X 12") (39 kg.)/pc	each	10000
60.	Brown envelope (10" X 4½") (39 kg.) /pc	each	30000
61.	Plastic coated Yellow Envelope (11"x5") Pride 100 gsm/pc	each	1000
62.	Plastic coated Yellow Envelope (A4 Size) Pride 100 gsm/pc	each	1000
63.	Plastic coated Yellow Envelope (legal size)Pride 100 gsm/pc	each	1000
64.	White Envelope (11"x5") Pride diamond 100 gsm/pc	each	1000
65.	White Envelope (9"x4") Pride diamond 100 gsm/pc	each	1000
66.	Rorito Agro soft Gold Pen/pc	each	2500
67.	Royal executive/J.K Bond Paper 100 GSM 500 sheet/pkt	each pkt	50
68.	Adhesive sticker on hard glossy paper (19 cm x 6.5 c.m)/pc	each pc	100000
69.	Tracing Paper (Desmat) A/4 Size (210 x 297 mm) 90 Micron 250 sheets /pkt	each	As per requirement
70.	Pen Drive (16 GB)	each	100
71.	Pen Drive (32 GB)	each	100
72.	Extension Board socket with 5 meter long wire (Oreva)	each	100
73.	DVD with Cover Sony	each	As per requirement

Miscellaneous Items

SL No	Miscellaneous items	Unit	Quantity required to be purchased
1.	All out Machine with refill/pc	each	500
2.	All out refill/pc	each	1000
3.	Good Night Advance machine with refill/pc	each	1000
4.	Good Night Advance refill/pc	each	1000
5.	Appointment stand / Table calendar stand (Kebica)/pc	each	200
6.	AAA Battery /Eveready, Heavy Duty/pc	each	500
7.	AA Battery /Eveready, Heavy/pc	each	500
8.	Brasso liquid 90 ml. "RECKITT BEMCKISER"/pc	each	50
9.	Baygon 1ltr	Litre	As per requirement
10.	*Bleaching powder 1/2 kg, (White Hansa Brand)	each Pkt.	1200
11.	Broom stick (Long size yellow, Superior Quality)/kg	Kg	1000
12.	Cup and saucer (Bone China) Goldline/set	Set	As per requirement
13.	Call Bell (manual)/pc	each	As per requirement
14.	Cotton rope/bundle	each bundle	As per requirement
15.	Candle 100 gm (Thick)/pc	each	200
16.	Collin (Big size) 500ml/pc	each	500
17.	Dettol liquid Hand Wash (Skin care) 200 ml. /pc	each	1500
18.	Godrej liquid Hand Wash 300 ml/pc	each	As per requirement

19.	Pears liquid Hand Wash/pc	each	As per requirement
20.	Desk Calendar stand (OMEGA)/pc	each	As per requirement
21.	Desk Calendar refill 2020, Ajanta/pc	each	As per requirement
22.	Distilled Water 5 lit per pc	Litre	400
23.	Engagement pad 2024, Ajanta/pc	each	As per requirement
24.	Fridge Bottles Perlpet/pc	each	As per requirement
25.	Fevi stick (15 gm.)/pc	each	As per requirement
26.	Glass table pad (2 X 1.5 ft.- 5mm.) /pc	each	As per requirement
27.	Gunny cloth/metre (Good Quality)	meter	As per requirement
28.	Harpic (500 ml.) /pc	each	1000
29.	Hit Spray (200 ml.) /pc	each	2000
30.	Hand sanitizer (Dettol, 50 ml.)/pc	each	As per requirement
31.	Link lock 41/pc	each	100
32.	Link lock 21/pc	each	50
33.	Link lock A/3/pc	each	50
34.	Lifebuoy soap small/pc	each	As per requirement

35.	Lemon scented phenyl white good quality (500 ml.)/pc	each	500
36.	Laxman rekha/pc	each	450
37.	Lizol 500 ml/pc	each	1100
38.	Mysore Sandal Soap/pc	each	100
39.	Markin Thick (Good Quality in double araj) /meter	each	1000
40.	Match box (TEKKA / HOME Light) /pc	each	1950
41.	Marker pen (Highlighter)Faber castell/pc	each	1000
42.	Mosquito coil (Mortien) /pkt	each	As per requirement
43.	Naphthalene ball100gm. (Eagle Brand)//pkt	each	1000
44.	Odonil (50 gm.)/pc	each	1400
45.	Plastic mug cello 1½ Litre/pc	each	20
46.	Plastic bucket 18 ltr 'UNILITE'/ CELLO'/pc	each	30
47.	Plactic Jug good quality 3 liter/pc	each	700
48.	Glass tumbler YERA/pc	each	2500
49.	*Phenyl eagle 1 Litre/pc	each	500
50.	Pencil cutter 'Single Hole' "NATRAJ"/pc	each	200

51.	Paper napkin "BLOOM" or any other good quality /pc	each pkt.	950
52.	Plain/ Rulled note pad medium(1/6 size) Neel gagan/pc	each	50
53.	Plain note pad small (1/8 size) Neel Gagan 80 pages /pc	each	500
54.	Surf excel soap large (250 gm approx.) /pc	each	As per requirement
55.	*Room Freshner (200 ml Godrej/Ryan) /pc	each	1500
56.	Restick flag (ODDY 25x75 mm,4 colour) /pc	each Pkt	5000
57.	Ring Guard file (monaf)/pc	Each	100
58.	Red markin/meter (double araj)	Each	200
59.	Red harpic/pc	Each	100
60.	Rubber date stamp/pc	each	20
61.	Rat killer (50 gm., Mortien)	each	100
62.	Spring index file yellow (Hard Board) /pc	each	500
63.	Soap case (Good quality)/pc	each	20
64.	Steel (coat) hanger/pc	each	100
65.	Surf excel Powder (Quick wash)1 kg	each Kg.	As per requirement
66.	L folder file plain (Solo, A/4 Size)/pc	each	2000
67.	L folder file (Balhar, No.-102 S) With printing of monogram of P. H. C./pc	each	5000

68.	Tea set 15 pieces Sets (Bone China, Gold Line)/set	each set	10
69.	Table cloth (1.5x1.5 Metre) Rexine Thick (good quality) /pc	each	50
70.	*Vim bar (310 gm approx) Large size /pc	each	500
71.	Wheel active 1 kg.	each	As per requirement
72.	Waste paper basket (Small) cello/pc	each	100
73.	Waste paper basket (Big) Cello/pc	each	100
74.	*Coaster with stand /set	each	20
75.	Towel (75x150 C.M.) SUPER ULTREX Bombay Dyeing/spaces/portico /pc	each	150
76.	Towel (75x150 C.M.)/pc SANTINO Bombay Dyeing/spaces/portico/pc	each	25
77.	Towel (75x150 C.M.) TULIP Bombay Dyeing/spaces/portico /pc	each	As per requirement
78.	Ezee wash 200 g	each	As per requirement
79.	Surf Excel powder quick wash 500g	Each pkt	450
80.	Tide Plus surf 500g	Each pkt	450
81.	James Paper Clip Oddy 30 mm 100 pcs/pkt	each	450
82.	Marker Pen (Faber castell)/pc	each	450
83.	Rubber band 100 Gram pkts (Oddy)	each	450
84.	Duracell Ultra Alkaline Battery AA	each	1100
85.	Duracell Ultra Alkaline Battery Battery AAA	each	1100
86.	Vim Liquid 250 ml	each	900

87.	Sticky pad Mousetrap	each	500
88.	Wet wipes 25 wipes Vega/Any other reputed brand	each	500
89.	Dry wipes 100 pulls (10 Lite 2 ply)	each	450
90.	Kitchen Napkin Cloth Mandhania/other good quality	each	450
91.	Lipton Darjeeling Tea 250 g	each	450
92.	Lopchu Tea 250 g	each	450
93.	Scotch Brite (Steel Ball) 6 pcs pack	each	450
94.	Scotch brite sponge pack of 3 pcs	each	450
95.	Post It 3M flag	each pkt	As per requirement
96.	HB pencil 0.5mm with refill (Camelin)Model-Nouvel Mechanical	each	450

Electrical Items

SL No	Electrical Items	Unit	Quantity required to be purchased
1.	Electric Remote Call Bell Single Sound (A.C.) –CONA /pc	each	As per requirement
2.	Electric Remote Call Bell Single Sound (A.C.) –Anchor /pc	each	As per requirement
3.	Electric Remote Call Bell (Multiple Sound (D.C.) – CONA/pc	each	As per requirement
4.	Electric P.V.C. Tape/pc	each	50
5.	Tube Light (40 Watts) (White) (Four feet), Philips/pc	each	300

6.	Tube Light (20 Watts) (White) (Two feet), Philips/pc	each	As per requirement
7.	Table Lamp (Philips, Advantez) Superior quality	each	As per requirement
8.	Tube of Table Lamp – (9 Watts) – Philips /pc	each	As per requirement
9.	Tube of Table Lamp – (11 Watts) – Philips /pc	each	As per requirement
10.	Tube Light Slim (Yellow) – 36 Watts (Four feet), Philips /pc	each	As per requirement
11.	Tube Light Yellow (11 Watts) – (One feet)- Surya, Philips	each	As per requirement
12.	P.L. Tube 36watt, Philips/pc	each	As per requirement
13.	P.L. Tube 18 watt, Philips/pc	each	As per requirement
14.	Electric kettle Bajaj /Orient/pct	each	As per requirement
15.	Sodium Vapour Blub (250 Watts)- Philips/pc	each	As per requirement
16.	Sodium Vapour Blub (400 Watts)- Philips /pc	each	As per requirement
17.	Room Heater (Double Rod) Bajaj/pc	each	As per requirement
18.	40 watt Parawalia bulb Philips/pc	each	As per requirement
19.	18 watt L.E.D Surya/Philips	each	As per requirement
20.	LED 5 watt Havells	each	As per requirement
21.	LED 7 watt Havells	each	As per requirement
22.	LED 9 watt Havells	each	100
23.	LED 12 watt Havells	each	As per requirement
24.	LED 15 watt Havells	each	As per requirement
25.	LED 20 watt Havells	each	As per requirement
26.	LED 30 watt Havells	each	As per requirement

27.	LED 40 watt Havells	each	As per requirement

Printed Forms

Sl N.	Forms	Unit	Quantity required to be purchased
1.	Title page part I with laminated (Civil side) in white colour (P.H.C Sch. III-2)	each	As per requirement
2.	Title page part II (Civil side) in blue colour (P.H.C Sch. III-2A)	each	As per requirement
3.	Title page part III (civil side) in green colour (P.H.C Sch. III-2B)	each	As per requirement
4.	Table of contents (civil side) for part I (P.H.C Sch. III-3)	each	As per requirement
5.	Table of contents (civil side) for part II (P.H.C Sch. III-3A)	each	As per requirement
6.	Table of contents (civil side) for part III (P.H.C Sch. III-3B)	each	As per requirement
7.	Title page part I with laminated (criminal side) in white colour (P.H.C Sch. IV-3)	each	As per requirement
8.	Title page part II(criminal side) in blue colour (P.H.C Sch. IV-3A)	each	As per requirement
9.	Title page part III (criminal side) in green colour(P.H.C Sch. IV-3B)	each	As per requirement
10.	Table of contents (criminal side) for part I (P.H.C Sch. IV-15)	each	As per requirement
11.	Table of contents (Criminal side) for part II (P.H.C Sch. IV-15A)	each	As per requirement
12.	Table of contents (Criminal side) for part III (P.H.C Sch. IV-15B)	each	As per requirement
13.	Printing of Judgement paper (Logo of Patna High Court) with punched	Each thousand	500000

नियम एवं शर्तें :–

1. नमूने के बिना निविदा स्वीकार नहीं की जाएगी।
2. सामान अच्छी स्थिति में मानक के अनुरूप ओरिजिनल पैकिंग में होनी चाहिए।
3. निविदा में सामाग्री की दर सभी टैक्स सहित साफ शब्दों में अंकित होना चाहिए।
4. इसके लिए कोई अग्रिम भुगतान नहीं किया जाएगा।
5. फर्म/सप्लायर को सामान के साथ तीन कॉपी में बिल जमा करना होगा।
6. **बिना** अग्रधन (ई0एम0डी0) **और नमूनों वाली निविदाओं सहित किसी भी या सभी निविदाओं को स्वीकार और अस्वीकार करने का अधिकार न्यायालय के पास सुरक्षित है।**
7. इनकम टैक्स रिटर्न/सेल्स टैक्स क्लियरेंस सर्टिफिकेट/जीएसटी न0/पैन नं0 आदि का अद्यतन अभिप्रमाणित प्रति निविदा के साथ जमा करना होगा।
8. सामग्री की आपूर्ति एवं निरीक्षण के उपरांत बैंक खाता के माध्यम से भुगतान किया जाएगा। नगद भुगतान किसी भी परिस्थिति में नहीं किया जाएगा। किसी भी सामान में किसी प्रकार की त्रुटि पाये जाने पर आपूर्तिकर्ता को उसे बदलकर दूसरा पीस देना होगा जिसके लिए कोई अतिरिक्त भुगतान नहीं किया जाएगा।
9. रू0 100000/- ;**एक लाख** मात्र का अग्रधन **(ई0एम0डी0)** राष्ट्रीयकृत बैंक/अनुसूचित बैंक से डिमांड ड्राफ्ट के रूप में **"Registrar General, Patna High Court, Patna"** के पक्ष में देय होगा इसे पटना उच्च न्यायालय के परचेज सेल में निविदा के साथ जमा करना होगा। निविदा देने वाले फर्म से आग्रह है कि डिमांड ड्राफ्ट के पीछे अपना नाम एवं पता अवश्य लिखें।
10. **अग्रधन (ई0एम0डी0) की छूट** : वैसे व्यवसायिक प्रतिष्ठान जो एन.एस.आई.सी. या संबंधित विभाग, केन्द्रीय क्रय संगठन/राज्य क्रय संगठन से पंजीकृत हैं उन्हें अग्रधन जमा करने से छूट दी जाएगी। वैध पंजीकृत एन.एस.आई.सी. प्रतिष्ठानों को कागजी प्रमाण–पत्र यथा एन.एस.आई.सी. पंजीकृत प्रमाण–पत्र प्रस्तुत करना होगा।
11. **बिना अग्रधन (ई0एम0डी0) वाले निविदा स्वीकार नहीं किए जाएगें।**
12. सफल निविदादाता को सामग्रियों की आपूर्ति मान्य दर पर एक वित्तीय वर्ष के लिए वैध होगा जिसे आपसी सहमति से अगले एक वर्ष के लिए भी विस्तारित किया जा सकता है।
13. सामग्रियों को रंग और सुगंध के आवष्यकतानुसार बदली की जा सकती है।
14. **बॉम्बे डाइंग ब्रांड के तौलिए के प्राधिकृत डीलरों के साथ-साथ निर्दिष्ट** जी.एस.एम के **तौलिया हेतु स्पेसेस/पोर्टिको और अन्य समकक्ष ब्रांडों** के **अधिकृत विक्रेता मिसलेनियस सामग्री** से

संबंधित सामग्री संख्या **75, 76 एवं 77** के लिए निविदा देंगे तथा निविदादाताओं को अपना अधिकृत विक्रेता प्रमाण पत्र भी संलग्न करना होगा।

15. उपर में वर्णित **"मुद्रित फॉर्म"** के अंतर्गत कम संख्या 01 से 12 तक कुल 12 प्रकार के फॉर्म निर्धारित रंगों में होना चाहिए। टाईटल पेज भाग–I दोनों सिविल एवं अपराधिक पक्ष सफेद रंग में लेमिनेटेड, 165 जी.एस.एम. मोटे फुल स्केप साईज पल्प बोर्ड में मुद्रित होना चाहिए। परन्तु पार्ट–II और पार्ट–III कमशः नीले और हरे रंग के फूल स्केप साईज में बिना लेमिनेशन के 165 जी.एस.एम. पल्प बोर्ड में मुद्रित होना चाहिए। बाकी के फॉर्म 60 जी.एस.एम. पेपर पर मुद्रित होना चाहिए। फर्म उपर्युक्त फॉर्मों की आपूर्ति उपर वर्णित पेपर के निर्धारित रंग, साईज एवं मोटाई में मुद्रण के साथ उपलब्ध करायेगें।

16. जहॉ तक उपर में वर्णित ''मुद्रित फॉर्म'' के अंतर्गत कम संख्या 13 का संबंध है इसमे जजमेंट पेपर पर मुद्रण के साथ छिद्रण ;बाईं ओर दो छेद के लिए **केवल दर** आमंत्रित की गई है। जजमेंट पेपर पर PATNA HIGH COURT & LOGO OF NATIONAL EMBLEM मुद्रण होना है। मुद्रण और छिद्रण के लिए कार्यालय आवश्यक कागज फर्म/प्रेस को आपूर्ति करेगा।

14.3.23

विशेष कार्य पदाधिकारी
पटना उच्च न्यायालय, पटना