

Instructions to fill up online application form

- 1) Candidates must read the instructions carefully before filling up online application form. Only one registration number will be allotted to one candidate.
- 2) Candidates should enter “**First name and Middle name(if any)**” in the “**Name**” column and “**Last name**” in the “**Surname**” column. **Only one space will be allowed between first name and middle name.**
- 3) Before applying, candidates are advised to ready scanned passport size color photograph (size less than 40 kb), Signature (size less than 10 kb), Recommendation (size less than 60 kb) and Declaration (size less than 60 kb) in JPG/ JPEG Format. Make sure that all the documents are properly scanned and the images are clearly visible.
- 4) Declaration to be uploaded must be hand written in candidate’s own handwriting and properly scanned.
- 5) Before applying candidate must ensure that they possess the “**Recommendation of a Designated Senior Advocate of Patna High Court**” Or “**Recommendation of Head of the last law school/ college/ university attended by him**” for uploading while filling-up online application form.
- 6) Candidates can apply only once. If they feel that any correction is required, they may edit the online application on clicking the EDIT/ MODIFY APPLICATION LINK. Candidates can only edit/ modify their PHOTOGRAPH, SIGNATURE, RECOMMENDATION, DECLARATION AND EDUCATIONAL QUALIFICATION details.