

**IN THE HIGH COURT OF JUDICATURE AT PATNA**

**TENDER NOTICE-19/2017-18 (Purchase Cell)**

Sealed Tenders are invited with sample in favour of Undersigned from bonafide and reputed registered Firms / Suppliers having requisite experience and Financial Capacity to execute the order for supply of Stationery articles for use of the Court within three weeks from the date of upload on the Website of Patna High Court: <http://patnahighcourt.gov.in//>

| S.No. | ITEMS   | Unit      |
|-------|---|-----------|
| 1.    | Binder Clip 25 m.m                            | Each pkt  |
| 2.    | Binder Clip 32 m.m                            | Each pkt  |
| 3.    | Board Pin/Push Pin 50 pcs                     | Each pkt  |
| 4.    | Parker Pen (Vector standard)                  | Each      |
| 5.    | Craft- Natraj Handy Cutter                    | each Gola |
| 6.    | Eraser Apsara Non Dust                        | each      |
| 7.    | Fevi kwik- small                              | each      |
| 8.    | Glue stick 15 g Artline                       | each      |
| 9.    | OHP Marker- Luxor                             | each      |
| 10.   | One Punch hole Kangaroo                       | each      |
| 11.   | Jems paper clip plastic 100 pcs globe         | each pkt  |
| 12.   | Jems paper clip steel 100 pcs globe           | each pkt  |
| 13.   | Paper weight ( jemson ) good quality          | each      |
| 14.   | Pen stand Infinity INF PS07 (tumbler)         | each      |
| 15.   | Pin Holder Omega deluxe                       | each      |
| 16.   | Scissors Oddy 7"                              | each      |
| 17.   | Elegant Scribing Pad-500 sheets               | each      |
| 18.   | Apsara long pointed sharpner 20 pcs pkt       | Each pkt  |
| 19.   | Sketch Pen Stic color stix                    | Each pkt  |
| 20.   | Stapler remover SR100                         | each      |
| 21.   | Stapler with stapler pin xtra small M-10y2k   | each      |
| 22.   | Steel Scale DARSHI DELUXE QUALITY             | each      |
| 23.   | T-Pins 45 gram TP 50g Oddy                    | Each pkt  |
| 24.   | Visiting Card Holder- Kebica KVPH 2074        | Each      |
| 25.   | Stick Note -Set in Diary form                 | each      |
| 26.   | Two Hole Punching Machine DP- 280             | each      |
| 27.   | Plastic Container (New Kaptan)12"x10"x6" size | each      |

**Terms & Conditions: -**

- (i) Tender will not be accepted/entertained without sample.
- (ii) The material should be in good condition of specified specification having the original packing intact.
- (iii) The rate quoted in the tender should be exclusive GST. GST will be charged extra as applicable.
- (iv) No advance payment shall be made.
- (v) The firms shall submit their bill in triplicate at the time of supply of materials.
- (vi) The Court reserves the right to accept or reject any or all tenders.

- (vii) Attested copies of latest Income Tax return, Sale tax clearance Certificate, Sales tax Registration Certificate, GST Number and PAN be furnished alongwith the tender.
- (viii) Payment will be made through Bank Draft, not in Cash, after delivery and inspection of goods. In case any defect is found in any of the materials, the concerned firm shall replace it immediately free of cost.
- (ix) Colour of the items (Wherever applicable) may be exchanged as per requirement.

Handwritten signature and date: 23/02/10

**Registrar (Estab)I/C  
Patna High Court, Patna**