



Bihar Judicial Academy

GAIGHAT, GULZARBAGH, PATNA-800007

Website : www.judicialacademy.bih.nic.in, Email : biharjudicialacademy@yahoo.com

Letter No. 680-717

Date 11-03-2018

From,

Navneet Kumar Pandey
Director,
Bihar Judicial Academy, Patna

To,

All District & Sessions Judges of Bihar.

Sub.:-

Regarding sparing of Ministerial Staffs for Orientation/Refresher Course
Scheduled to be held in the month of April to June, 2018.

Patna,11th day of March, 2018.

Sir,

With respect to above mentioned subject, I have to inform your goodself that as per the Approved Calender of Bihar Judicial Academy, the Orientation/Refresher Course schedule in the second quarter of the year 2018 (i.e., from 01/04/2018 to 30.06.2018) for Ministerial Staffs are as follows:-

Sl.No.	Target Group	Course Title	Duration
1.	System Officer & Statement Clerk of District Headquarter.	CIS Training	12 - 13 May,2018 (Sat & Sun)
2.	Nazir of District Headquarter & Sub-Division	Refresher Course for Ministerial Staff	09 - 10 June,2018 (Sat & Sun)

The participants have to report at Bihar Judicial Academy at 09:30 A.M. sharp on scheduled date of their respective training course in proper dress.

Hostel and Mess facility will be provided to all the participants.

Your goodself is requested to spare the concerned Ministerial Staffs as per the above mentioned training schedule.

Yours Faithfully,

Navneet
11/03/18
(Navneet Kumar Pandey)
Director, B.J.A.