



# Bihar Judicial Academy

GAIGHAT, GULZARBAGH, PATNA-800007

Website : www.judicialacademy.bih.nic.in, Email : biharjudicialacademy@yahoo.com

Letter No. 1894-1930

Date 23.06.2017.

From,

Navneet Kumar Pandey  
Director,  
Bihar Judicial Academy, Patna

To,

All District &amp; Sessions Judges of Bihar.

Sub.:-

Regarding sparing of Ministerial Staffs for Orientation/Refresher Course Scheduled to be held in the month of July to September, 2017.

Patna Dated 23<sup>rd</sup> June, 2017.

Sir,

With respect to above mentioned subject, I have to inform your goodself that as per the Approved Calender of Bihar Judicial Academy, the Orientation/Refresher Course schedule in the third quarter of the year 2017 (i.e., from 01/07/2017 to 30.09.2017) for Ministerial Staffs are as follows:-

Target Group	Course Title	Schedule Date
Bench Clerk of Railway Magistrate & Labour Judge	Refresher Course for Ministerial Staff	8 <sup>th</sup> July & 9 <sup>th</sup> July, 2017 (Saturday & Sunday)
Bench Clerk of Sub-Judge 1	Refresher Course for Ministerial Staff	12 <sup>th</sup> Aug., & 13 <sup>th</sup> Aug., 2017 (Saturday & Sunday)
Bench Clerk of CJM	Refresher Course for Ministerial Staff	9 <sup>th</sup> Sep., & 10 <sup>th</sup> Sep., 2017 (Saturday & Sunday)

The participants have to report at Bihar Judicial Academy at 09:30 A.M. sharp on scheduled date of their respective training course in proper dress.

Hostel and Mess facility will be provided to all the participants.

Your goodself is requested to spare the concerned Ministerial Staffs as per the above mentioned training schedule.

With regards,

**Yours Faithfully,**

*an*  
*23/06/17*

**(Navneet Kumar Pandey)**

**Director, B.J.A.**